



# CESAX

Continuing Education Students'  
Association of X University —

Local 105 of the Canadian Federation of Students

## Vacancy: Board of Directors

### Description:

The Board of Directors is responsible for the Continuing Education Students' Association of X University (CESAX\*) oversight, strategy, communications, campaigns, events and services. They work with the Executive Committee to fulfill CESAR's mandate to advocate for Chang School students.

### Term:

Start Date: As soon as possible

End Date: April 30, 2022

### Honorarium:

As a member of the Board of Directors of a non-profit, applicants are not eligible to be paid a wage. However, a \$50 honorarium will be provided for each month of service.

### Expectations:

The Board of Directors is expected to attend monthly meetings, participate in committees and do some level of membership engagement. The expected hours are approximately five hours a week.

### Eligibility:

Applicants must be eligible to hold office for CESAX as per the bylaws. In summary, applicants must be enrolled in the position they are applying for:

- Part-time Degree Director (1 position): Representatives for students in Part-time Degrees. Must not be RSU or RGSU members.

### Duties as listed in bylaws:

- i. Carry out decisions of the General Meetings;
- ii. Serve as Directors of CESAR under the Ontario Not-For-Profit Corporations Act;
- iii. Comply with the Ontario Corporations Act, the Ontario Not For Profit Corporations Act, CESAR By-laws and Policies, all other Ontario, Canadian and International laws;
- iv. Not miss more than two (2) Board of Directors meetings or General Membership Meetings without valid reason presented to the Board of Directors;

*\* Our organization is currently operating with a revised organization name in solidarity with Indigenous students, staff, faculty and community who are exhausted with Ry\*erson University's namesake. To learn more, visit [www.mycesar.ca/xuniversity](http://www.mycesar.ca/xuniversity)*



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- v. Enroll in and attend a minimum of one (1) course during each fiscal year of the Director's term of office;
- vi. Pay all compulsory and optional fees for CESAR-fee-assessed courses;
- vii. Not be a CESAR staff member at any point during their term of office;
- viii. Not be eligible for a CESAR bursary or emergency grant during their term of office;
- ix. Receive petitions from the membership, act on petitions with due diligence in a reasonable time, report on the petition and any actions to General Membership Meetings;
- x. Report on work done, and important information, at meetings;
- xi. Be responsible to ensure adherence to any labour laws, regulations and the Collective Agreement that governs working conditions of CESAR's staff;
- xii. Suspend or Impeach any Director found not to be a CESAR member, or in violation of the By-laws;
- xiii. Participate and chair CESAR committees, and establish ad-hoc committees when necessary;
- xiv. Attend all board training, AODA training, anti-oppression training, and the Canadian Federation of Students' Skills Symposium; and
- xv. Approve the annual budget during the Spring/Summer term.

## Application Details

Applications Open: May 25, 2021 at 6pm

Applications Close: Open until filled

Application Timeline: Please note that the Board will be appointing and interviewing eligible candidates on a rolling basis. Applicants are encouraged to apply for the position as soon as possible.

Please send applications to [president@mycesar.ca](mailto:president@mycesar.ca) with the Subject: "Board of Director Application"

Applicants should include a letter of intention (or cover letter) as well as their student number.

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