



# CESAX

Continuing Education Students'  
Association of X University —

Local 105 of the Canadian Federation of Students

## **JOB POSTING: Provincial Elections Organizer**

Thursday, September 23, 2021

The Continuing Education Students' Association at X University (CESAX) is currently seeking a X University (formally Ryerson University\*) student for a short-term contract, starting as soon as possible until April 8, 2022, with the possibility of extension through the summer. Salary for this position is \$16.00 an hour, with 10-12 hours a week.

The Provincial Elections Organizer will work on the issues and voter engagement strategy related to the 2022 Ontario Provincial Elections scheduled for June 2, 2022. The Assistant will be required to work with the Board of Directors and staff team to develop a campaign and engagement plan for CESAX members. The position will also focus on raising issues in the provincial election around funding for post-secondary education, housing, worker's rights, climate action, transit and many other pressing issues facing the province and CESAX members. The selected individual will have the opportunity to develop their skills in project and task management, digital communications, public speaking and outreach.

At all times the selected individual is required to act in a manner that seeks to defend the principles of an autonomous students' union, equity and ensure work performance is professional, efficient and student-focused.

CESAX is committed to employment equity and encourages applications from a returning X University student that is representative of our diverse community, including: women, Indigenous students, racialized students, Black students, students with a disability and students who are lesbian, gay, bisexual, queer, trans and/or Two-Spirit.

Please note this job is supported by the X University Career Boost Program. Applicants should apply for the Career Boost program immediately after submitting this application. Eligibility is limited to domestic undergraduate students eligible for Career Boost. Learn more at:

<https://www.ryerson.ca/student-financial-assistance/student-employment/undergrad-careers/#eligibility>

\*To learn more about why CESAX refers to Ryerson University as X University, please visit [www.mycesar.ca/xuniversity](http://www.mycesar.ca/xuniversity)



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Type of Work: Short-term contract

Rate of Pay: \$16.00

Hours: 10-12 hours per week

Start Date: As soon as possible

End Date: April 8, 2022 (with possibility of extension for summer)

Reports to: Communications & Campaigns Coordinator

## Main duties:

1. Assist in the development of an issues and engagement strategy for the Ontario General Elections on topics such as funding for post-secondary education, housing, worker's rights, climate action, transit and other topics.
2. Collaborates with the Board of Directors to develop campaign strategies, events and outreach initiatives for the consumption by CESAX members;
3. Collaborate with the communications team to create digital campaign opportunities, including resource and information sharing, voter registration, petition and political action sign ups and other opportunities as identified;
4. Collaborate with efforts of the Canadian Federation of Students to bring provincial and national initiatives to the local campus;
5. Assists with all CESAX campaigns, outreach and program activities in coordination with the CESAX Executive and the Board of Directors;
6. From time to time may assist with administrative duties to support the office and provide front line service to our membership; and
7. As time permits, assists with other duties as assigned.

***Please note that this position is currently a work-from-home position with the possibility of some in-person outreach activities depending on safety capacity and provincial guidelines.***

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## Successful candidates will possess:

- Experience working within a students' union, membership-driven organizations or social justice workplaces;
- Knowledge of anti-oppression issues and equity principles is required;
- Comfortability with public speaking and face-to-face communication;
- Demonstrated experience in volunteer recruitment and execution of social justice campaigns, including campaign materials and content creation;
- Familiarity with CESAX and its operations, and knowledge of current on-campus issues is an asset;
- Experience with planning events logistics and tasks;
- The ability to be self-motivated and work independently;
- Required to use Microsoft systems and programs and Google Suite;;
- Excellent organizational and time management skills and the ability to work within deadlines;
- The ability to multi-task and accomplish many goals simultaneously, while under pressure; and
- Must be eligible for Career Boost.

## Application Details:

Interested candidates should submit a resume and cover letter to [jobs@mycesax.ca](mailto:jobs@mycesax.ca) by **Friday, October 1, 2021.**

Only PDF or Word files are accepted. No phone calls.

CESAX is an independently incorporated students' union working within the X University community. This is NOT a X University staff position.

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